

CENTERVILLE COMMUNITY SERVICES DISTRICT
REGULAR BOARD OF DIRECTORS MEETING

Directors Present: President Oliver, Vice President Whitehead, Director Hopson and Director Woodstrom
Absent: Directors Richison
Others Present: Roger Ankeny, Collin Bogener, Tina Teuscher and Chris Muehlbacher

PRELIMINARY BUSINESS:

- I Call to Order: President Oliver called the meeting to order at 7:05 pm.
- II Public Comment Period: President Oliver opened the public comment period. Mr. Ankeny stated that he was concerned about the O&M deficit. The public comment period was closed.
- III Authorize Payment of Bills for Current Expenses: Vice President Whitehead moved to pay the bills. Director Woodstrom seconded. Mr. Muehlbacher stated that the Computer Logistics payment was for work done to the server. The Eddie Axner payment is for an emergency main break repair on a Sunday afternoon. The Gerlinger Steel and Supply payment is for a steel traffic plate. The Power by Tim payment is for the electrical work at the Turn-out. The Schneider Electric payment is for SCADA support. The Total Compensation payment is for the GASB 68 report. The Wagner Electric payment is for a repair for a light in the hallway. The vote was unanimous. Motion carried.
- IV Status of the Budget Report: Mr. Muehlbacher stated that the O&M revenues were \$229,883 verses expenses of \$298,692. He stated that consumption continues to reflect high conservation. Director Woodstrom asked about the changes made to the Budget vs. Actual report. Mr. Muehlbacher stated that the report now shows the reserve revenue being transferred out reflecting the actual O&M revenue that was budgeted. The Board asked that the Budget vs. Actual report be placed on the Finance Committee's agenda to review the change.

Mr. Muehlbacher stated that the Capital revenue was \$2.37 verses expenses of \$43,145.

Reserve Fund Status Sheet: The total reserve is \$1,167,244. Mr. Muehlbacher stated that the pending reserve transfers are reflected. He also mentioned that the \$30k for Berkadia will be moved next month to the O&M reserve.

CONSENT AGENDA:

- I Approval of the minutes of: August 17th – Regular Meeting;
- II Continue local emergency pursuant to AB 361 due to COVID-19 directly impacting members to meet in person: Director Woodstrom moved to approve the consent agenda items. Director Hopson seconded. President Oliver called for a roll call vote:

Director Hopson – yes, Director Woodstrom – yes, Vice President Whitehead – yes and President Oliver – yes, Director Richison – absent. Motion carried.

NEW BUSINESS:

None

OLD BUSINESS:

- I Review and Discuss Water Allocation and Water Supply: Mr. Muehlbacher stated that August ended at 168.86 AF. This month the District is trending at 162 AF. He mentioned that NOAA’s forecast is now indicating a lessening of the La Nina expectations.
- II Meeting Room Conversion Project Update: The contractors will start October 3rd and estimate the project will take three weeks.
- III Muletown Pump Station Generator Project: Mr. Muehlbacher stated that he continues to work with CalOES. They are finalizing their review of the request. In order to proceed they want to concurrently process a request for a budget increase of approximately \$60k. The funding is 75% FEMA and the remaining 25% is the City of Redding REU. Mr. Muehlbacher is currently in the process of confirming Redding’s intent to commit to the additional funding.
- IV Diggins Repeater Emergency Generator Project: Mr. Muehlbacher stated that Power by Tim was issued the permit. At present the concrete slab has been constructed. They are estimating that the remainder of the work will be completed by September.
- V Update on Carr Fire Recovery Project Status: At present the CalOES Disaster Closeout Contractor is reviewing the approved scope of work for all of the projects and is comparing them to the actual work completed. The representative that is working on our project status, stated that she will make Centerville a priority. Once everything is reviewed, she will create a final report which will then be reviewed by CalOES and then by FEMA.
- VI Tank Coating Program Update: Mr. Muehlbacher stated that year one is complete. He mentioned that there is a small section of Tank A that is delaminating. It is believed that this section was not completely cured prior to applying the remaining coats. Having a zinc primer Superior Tank Solutions believes that corrosion will not be an issue. This section will be repaired concurrently with the Tank B rehabilitation, which will be scheduled late winter to early spring.
- VII Adopt Resolution 2022-20 Transferring the Berkadia (FmHA) Loan Reserve to the General Fund: Mr. Muehlbacher stated that it was the direction of the Board to move the reserves from the Berkadia loan to the O&M Reserve.

Director Hopson moved to adopt Resolution 2022-20 transferring the Berkadia Loan Reserve to the O&M Reserve. Director Woodstrom seconded. Motion carried.

GENERAL BUSINESS:

I Correspondence: Mr. Muehlbacher stated that the correspondence consisted of a letter from Mr. Ankeny, as well as his response to Mr. Ankeny. He also included a copy of the LAFCO Certificate of Filing for the Shasta Fire Company.

II President's Report: None

III Manager's Report: Mr. Muehlbacher stated that he and Collin continue to review the policy manual. Director Hopson asked when the Drought Contingency Plan would be amended, Mr. Muehlbacher stated that he would schedule a Resource and Planning Committee meeting this week.

Regarding field staff, they repaired a leak on Irish Creek and replaced three service lines.

He mentioned that suspension air bags were installed on one of the trucks for safety while towing heavy equipment such as the rented vac-trailer. The total cost was \$1,616.

IV Committee Reports: None.

V Announcements: Next Board Meeting is October 19th.

CLOSED SESSION:

I Conference with Legal Counsel – Anticipated Litigation - Significant exposure to litigation pursuant to § 54956.9(b): President Oliver stated that the Board went into closed session at 7:53 pm and returned at 8:28 pm. The Board provided direction to staff.

GENERAL BUSINESS CONTINUED:

VI Adjournment: 8:28 pm.