

CENTERVILLE COMMUNITY SERVICES DISTRICT  
REGULAR BOARD OF DIRECTORS MEETING

Directors Present: President Oliver, Vice President Whitehead, Director Woodstrom, Director Richison and Director Hopson  
Absent: None  
Others Present: Tina Teuscher and Chris Muehlbacher

**PRELIMINARY BUSINESS:**

- I Call to Order: President Oliver called the meeting to order at 7:02 pm.
- II Public Comment Period: President Oliver opened the public comment period. Mr. Ankeny stated that he had some concerns about the 2022-23 O&M budget. The Board directed him to contact the District Manager. No other comments were received. Public hearing closed.
- III Authorize Payment of Bills for Current Expenses: Director Richison moved to pay the bills. Director Woodstrom seconded. Mr. Muehlbacher stated that the non-routine entries were the payment to CalPERS for the unfunded liability and the McConnel Foundation payment for the additional 150 acre-feet of water. The vote was unanimous. Motion carried.
- IV Status of the Budget Report: Mr. Muehlbacher stated that the O&M revenues were \$1,373,790 verses expenses of \$1,252,288. Mr. Muehlbacher stated that line item 41250 shows a budget of 43,000, however, it should be 50,000. The Clear Creek invoice has not been received, so it is not reflected in the expenses. Line item 52100- Repair and Maintenance was over budget due to unknown repairs such as the Auto-dialer and rebuilding the Turnout.

Mr. Muehlbacher stated that the Capital revenue was \$314,381 and expenses were \$418,691. He stated that all three capacity fees were reflected. He mentioned that Clear Creek CSD had not submitted the SWRCB Contract invoice, although it was requested. He stated that both the Berkadia and 1995-1 loans were paid off this year.

Reserve Fund Status Sheet: The total reserve is \$1,130,994. Mr. Muehlbacher stated that there was a net decrease in the O&M reserve of \$55,676 due to transfers to the Capacity Fee Reserve, Capital Improvement Reserve and Pump Station Reserve.

**CONSENT AGENDA:**

- I Approval of the minutes of: June 8, 2022 Special Board Meeting; June 15, 2022 Regular Board Meeting and June 29, 2022 Special Board Meeting;
- II Continue local emergency pursuant to AB 361 due to COVID-19 directly impacting members to meet in person: Director Woodstrom moved to approve the consent agenda items. Director Hopson seconded. President Oliver called for a roll call vote: Director Hopson – yes, Director Woodstrom – yes, Director Richison – yes, Vice President Whitehead – yes and President Oliver – yes. Motion carried.

## **NEW BUSINESS:**

- I Consider request to waive overage penalty for exceeding amount permitted under the Drought Contingency Plan for property located at 7938 Sans Souci Drive: Vice President Whitehead stated that the Resource and Planning committee met and went over the request. It is their recommendation to deny the request to waive the overage penalty.

Director Hopson moved to deny the request. Director Woodstrom seconded. The vote was unanimous. Motion carried.

## **OLD BUSINESS:**

- I Review and Discuss Water Allocation and Water Supply: Mr. Muehlbacher stated that the District is looking strong for the remainder of the water year at Stage I. He believes the District will use 300 acre-feet of the City of Redding's water. He mentioned that the Bureau's outlook for the 2022-23 fall and winter is looking better than it was last year.

- II Award Construction Contract for Meeting Room Conversion Project: Mr. Muehlbacher stated that out of the three bids received, the low bid was One Way Development and Construction. He mentioned that a license review was conducted, and their references were contacted. It is recommended that the Board award the project to One Way Construction. Mr. Muehlbacher stated that the contractor will do most of the work with the exception of the electrical and HVAC. He mentioned that they recently completed the Redding Rancheria Head Start Project, and Redding Rancheria had nothing but good things to say about them.

Director Richison moved to award the project to One Way Construction. Director Hopson seconded. Director Woodstrom abstained from voting. All other Directors voted yes. Motion carried.

- III Muletown Pump Station Generator Project: Mr. Muehlbacher stated that a Request for Non-competitive Procurement Authorization was made, and CALOES has requested additional information. He stated that once approved we can move forward.

- IV Diggins Repeater Emergency Generator Project: Mr. Muehlbacher stated that following a competitive bid, the project was awarded to Power by Tim. The contractor is in the process of obtaining the building permit.

- V Update on Carr Fire Recovery Project Status: Mr. Muehlbacher stated that there is no change from last month. He is waiting for the closeout specialist.

- VI Annexation Request for APNs 203-280-022 and 208-120-001: Mr. Muehlbacher stated that in February, Mr. Muse purchased the Sargeant property. At that time he was inquiring about water and annexing to the District. However, since then, they drilled a well and have no plans to further develop the property. They have rescinded the request for annexation.

**GENERAL BUSINESS:**

I Correspondence: Mr. Muehlbacher stated that the only item under correspondence was the engagement letter from Horton, McNulty and Saeteurn.

II President's Report: None

III Manager's Report: Mr. Muehlbacher stated that he and Colin Bogener were in the process of completing the final review of the District's Policy Manual.

He has also mentioned that he has pursued three different vendors for an AMR System. He stated that if the District is awarded the grant, we will be able to launch the program.

He stated that the 16" meter at the Muletown Turnout has been installed. It is not in service yet, however, field staff is trouble shooting the meter and completing the inspection.

He stated that the field operators are continuing to repair a service line leak on Dartmouth.

Mr. Muehlbacher stated that Dan Peters accepted the position of Lead Operator. He mentioned that an operator position was advertised and today was the first review of the candidates. They are seeking either a Water Service Worker I or II.

IV Committee Reports: None.

V Announcements: Next Board Meeting is August 17.

VI Adjournment: 8:00 pm.

**CLOSED SESSION:**

I Annual review of District Manager's Performance (§54957): President Oliver stated that the Board went into closed session at

**GENERAL BUSINESS CONTINUED:**

VI Adjournment: pm.