

CENTERVILLE COMMUNITY SERVICES DISTRICT
REGULAR BOARD OF DIRECTORS MEETING

Directors Present: President Woodstrom, Vice President Oliver, Director Richison, Director Whitehead and Director Hopson
Absent: None
Others Present: Roger Ankeny, Collin Bogener, Tina Teuscher and Chris Muehlbacher

PRELIMINARY BUSINESS:

- I Call to Order: President Woodstrom called the meeting to order at 7:00 pm.
- II Public Comment Period: President Woodstrom opened the public comment period. Mr. Ankeny asked the Board to provide clarity as to why they will not allow a 5/8-inch meter on parcels larger than a half-acre. He also mentioned that the District should charge a higher rate for larger meters, besides just .50 cents. He stated that both Shasta CSD and Clear Creek CSD have proposed much higher costs on their larger meters. He believes the District is having the lower users subsidize the cost for the higher users. He mentioned that he also believes that the District was in violation of Prop 218 by giving Grant School a discounted water rate. There were no other public comments. President Woodstrom closed the public comment period.
- III Approval of the Minutes: Director Richison moved to adopt the minutes from the Regular Board Meeting held February 17, 2021. Director Hopson seconded. President Woodstrom called for a roll call vote: Director Whitehead – yes; Director Richison – yes; Director Hopson - yes and President Woodstrom – yes and Vice President Oliver – abstained. Motion carried.
- Vice President Oliver moved to adopt the minutes from the Special Board Meeting held February 25, 2021. Director Whitehead seconded. President Woodstrom called for a roll call vote: Director Whitehead – yes; Director Richison – yes; Director Hopson – yes; Vice President Oliver and President Woodstrom – yes. The vote was unanimous. Motion carried.
- IV Authorize Payment of Bills for Current Expenses: Director Richison moved to pay the bills. Vice President Oliver seconded. Mr. Muehlbacher stated that the payment to Aqua Metric is for a replacement 4" OMNI meter; however, it is the wrong size and will be returned. The Elk Grove Ford payment is for the replacement F250 service truck. The Industrial Automation payment is for the shipping of the VFD for the Muletown Pump Station. The payment to J&J Pump is for the motor repair at the Zone A Pump Station. The payment to McConnell is for 400 acre-feet of supplemental water. The SWRCB payment is for the District's annual dues for the water permit.
- President Woodstrom called for a roll call vote: Director Whitehead – yes; Director Richison – yes; Director Hopson – yes; Vice President Oliver - yes and President Woodstrom – yes. The vote was unanimous. Motion carried.

- V Status of the Budget Report: Mr. Muehlbacher stated that the O&M revenues were \$999,815 verses expenses of \$798,545. He stated that line item 51300 – O & M Clear Creek is trending lower than what was budgeted due to the lowering of the O&M factor. Everything else is trending as projected.

Mr. Muehlbacher stated that the Capital revenue was \$271,967 verses expenses of \$155,748. He mentioned that the only notable changes were the Bond Admin Fees for both Assessments.

Reserve Fund Status Sheet: There is a total reserve of \$1,318,842. The notable changes were: O&M Reserve increased by \$14,279; Capital Improvement Reserve increased by \$104,499 and Capacity Reserves increased by \$10,863.

NEW BUSINESS:

- I Authorization for the Replacement of Pump No. 1 at the Zone A Pump Station: Mr. Muehlbacher stated that the A Pump Station was constructed in 1982. It included two 20 hp pumps. In 1992 the pumps were replaced with 75 hp pumps. These are the pumps we have today. Pump #1 needs to be replaced and he is asking for authorization to purchase the replacement pump. He stated that the Resource and Planning Committee met and concurred with replacing the pump. Director Hopson stated that they are suggesting replacing the pump but repairing the motor.

President Woodstrom asked if both pumps should be replaced at the Zone A Pump Station as opposed to just replacing the one. Mr. Muehlbacher stated that they will be facing the same issue with the second pump eventually with both being 29 years old. President Woodstrom asked that the Resource and Planning Committee review the situation.

Director Hopson moved to replace Pump #1 at the Zone A Pump Station. Director Whitehead seconded. President Woodstrom called for a roll call vote: Director Whitehead – yes; Director Richison – yes; Director Hopson – yes; Vice President Oliver and President Woodstrom – yes. The vote was unanimous. Motion carried.

- II Review and Approve a Cost-of-Living Adjustment for Fiscal Year 2021-22: Mr. Muehlbacher stated that both the Personnel and Finance Committees recommend a 1.75% COLA for exempt and non-exempt employees.

Director Richison moved to approve a COLA increase of 1.75%. Vice President Oliver seconded. President Woodstrom called for a roll call vote: Director Whitehead – yes; Director Richison – yes; Director Hopson – yes; Vice President Oliver and President Woodstrom – yes. The vote was unanimous. Motion carried.

- III JPIA Risk Control Grant Program Award: Mr. Muehlbacher stated that in the fall of 2020 the District submitted a grant application for a back up generator for the Zone A1 tank site. The grant was awarded in the amount of \$10,000. This will provide an automatic generator similar to the Office generator. The Board congratulated Mr. Muehlbacher on obtaining the grant.

OLD BUSINESS:

- I Middletown PRV Improvement Project Update: Mr. Muehlbacher stated that the project was awarded to the SnL Group. The project is moving along and should begin early April. This will allow water flow in both directions.

GENERAL BUSINESS:

- I Correspondence: Mr. Muehlbacher stated the correspondence was a letter from a customer thanking our field staff for a job well done.
- II President's Report: None
- III Manager's Report: Mr. Muehlbacher stated that the interviews were completed for the tank coating project.

He stated that the website has been updated with the minutes from the 2020 Board Meetings.

He stated that during the environmental review the City of Redding noticed that the Hazard Mitigation Plan expired. They are in the process of renewing. Once all is complete, it appears that the District will be getting a \$300,000 generator for the Muletown Pump Station funded by FEMA and the City of Redding.

Mr. Muehlbacher stated that he spoke with the developer of Westridge. Paul Edgren indicated that they are looking for either a partner to help complete the project or to sell the project. Mr. Edgren believes that this will occur this year.

Mr. Muehlbacher stated that the field staff installed two new service lines this month. They are preparing to replace the fire hydrant thrust block on Trail Drive. He explained that the thrust block keeps the fire hydrant in place.

The EDD workers have cleared the following areas: Alhambra to Melinda Way, C Tank to Equestrian; the Southview Ct easement and Purple Elm to Towerview.

- IV Committee Reports: These items were already covered during the meeting.

CLOSED SESSION:

- I Conference with Legal Counsel – Existing Litigation (§54956.9) Name of Case: (Ankeny v. Centerville Community Services District, Case No. 21CL0031): President Woodstrom stated that the Board went into closed session at 7:54 pm and returned at 8:11 pm. There was no reportable action.

GENERAL BUSINESS CONTINUED:

- V Adjournment: The meeting adjourned at 8:11 pm.