

CENTERVILLE



COMMUNITY SERVICES DISTRICT

DROUGHT CONTINGENCY PLAN

Adopted by the Board of Directors on June 15, 2016.

CENTERVILLE COMMUNITY SERVICES DISTRICT
DROUGHT CONTINGENCY PLAN
JUNE 15, 2016

PURPOSE: To establish a Drought Contingency Plan to equitably distribute the available water to the District's customers and to ensure an adequate supply for human consumption, sanitation and fire protection.

IMPORTANT NOTE: IT IS UNDERSTOOD, FOR ALL STAGES OF THIS PLAN THAT THE WATER ALLOCATION YEAR IS FROM MARCH 1st THROUGH FEBRUARY 28th OF THE FOLLOWING YEAR. THE WATER CONSUMPTION FIGURES AS REFERENCED WITHIN STAGES II – IV WILL BE DEFINED AS THE BASE YEAR FIGURES USED FOR ALLOCATIONS THROUGHOUT THE DROUGHT CYCLE AS DETERMINED BY THE BUREAU OF RECLAMATION.

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PROHIBITED WATER WASTING PRACTICES

Note: The prohibition of the Water Wasting Practices as listed below are applicable to **all** stages of the Drought Contingency Plan.

- 1. Prohibited Water Wasting Practices:** To prevent the waste and unreasonable use of water and to promote water conservation, each of the following actions is prohibited, except where necessary to address an immediate health and safety need or to comply with a term or condition in a permit issued by a State or Federal agency:
 - a. The application of potable water to outdoor landscapes in a manner that causes runoff such that water flows onto adjacent property, non-irrigated areas, private and public walkways, roadways, parking lots, or structures;
 - b. The use of a hose that dispenses potable water to wash a motor vehicle, except where the hose is fitted with a shut-off nozzle or device attached to it that causes it to cease dispensing water immediately when not in use;
 - c. The application of potable water to driveways and sidewalks;
 - d. The use of potable water in a fountain or other decorative water feature, except where the water is part of a recirculating system;
 - e. The application of potable water to outdoor landscapes during **and** within 48 hours after measurable rainfall.
 - f. The irrigation with potable water of ornamental turf on public street medians;
 - g. The irrigation with potable water of landscapes outside newly constructed homes and buildings in a manner inconsistent with regulations or other requirements established by the California Building Standards Commission and the Department of Housing and Community Development.
- 2. Penalties for Violation:** The taking of any action prohibited in subsections 1.a thru 1.g above, is an infraction punishable by a fine as described below:
 1. First Violation – Verbal warning and informational door hanger requiring immediate correction.
 2. Second Violation – Written warning requiring immediate correction.
 3. Third Violation – Assessment of a fifty dollar fine (\$50).
 4. Fourth Violation – Assessment of a seventy-five dollar fine (\$75).
 5. Fifth Violation – Assessment of a one-hundred dollar fine (\$100).
 6. Sixth and Subsequent Violations – A fine not to exceed five-hundred dollars (\$500) can be assessed for each violation.

STAGE 0

Stage 0 – Voluntary Conservation – Full Water Allocation – An unrestricted water supply is made available consistent with the District’s water supply contracts. Under Stage 0 the following apply:

1. Potable water shall be used in a reasonable and beneficial manner.
2. Conservation of water is encouraged.
3. Outdoor use of potable water – All customers are encouraged to limit their outdoor use of potable water by:
 1. Limiting outdoor irrigation to the hours between 12:00 a.m. and 9:00 a.m. **and** 6:00 pm to 12:00 am to maximize greater soil adsorption while reducing the potential of evaporation; and
 2. Limit the number of outdoor watering days to three per week.
4. The District will provide prompt notice to each customer whenever information is obtained indicating a leak exists within the end-users exclusive control. Faulty sprinklers, breaks, and/or leaks within the customer’s plumbing system shall be repaired by the customer within the specified working days following District notice or once the leak is discovered by the customer as further described below*:

Stage 0:	10 days
Stage I:	5 days
Stage II:	3 days
Stage III:	2 days
Stage IV:	2 days

* Note: Water service may be suspended until all repairs are made based upon Stage requirements being exceeded.

5. Newly constructed homes or buildings shall use drip, micro-spray, or other outdoor irrigation systems consistent with the regulations or other requirements as established by the California Building Standards Commission and the Department of Housing and Community Development.
6. The District shall provide all required reports as required by the State Water Resources Control Board.

STAGE I

Stage I –Voluntary Conservation – Reduced Water Allocation – A restricted water supply is available to the District. Minimum reductions are necessary of customers to enable the District to stay within its contractual limitations.

- A. Notification to customers by direct mailing, newsletters, press releases, and public meetings, etc., that a drought condition exists, and the District must reduce its water consumption. Encourage existing customers to:
 - 1. Postpone landscaping and/or utilize native plants or other water conserving vegetation.
 - 2. Use efficient landscaping systems (drip, timed sprinkler, etc).
 - 3. Not install, nor empty and refill, a swimming pool, pond, etc.
- B. Outdoor use of potable water – All customers must reduce outdoor use of potable water by adhering to the following restrictions:
 - 1. Outdoor irrigation is permitted only between the hours of 12:00 a.m. and 9:00 a.m. **and** 6:00 pm to 12:00 am on the days described below:
 - a. Addresses ending with an **odd** number may water only on Wednesday, Friday and Sunday and only within the permitted time period.
 - b. Addresses ending with an **even** number may water only on Tuesday, Thursday and Saturday and only within the permitted time period.
 - c. For repair purposes only, outdoor irrigation systems can be operated between the hours of 6:00 a.m. and 9:00 p.m. for a reasonable period of time not to exceed five (5) minutes per zone cycle and only long enough to verify proper operation and make sprinkler adjustments.
 - 2. Public Facilities shall comply with the restrictions set forth in this Section; further, it is prohibited to irrigate ornamental turf on public street medians using potable water in all stages of the DCP.
 - 3. Water service for construction projects shall be addressed on a case-by-case basis as defined by the District's DCP.
- C. Provide educational literature for conservation practices regarding waste, over-watering, leaks, etc. Provide information and assistance to customers on "How To Read My Water Meter and Monitor My Usage."
- D. New service applications may be granted upon the condition that they are immediately subject to Stage II of the DCP and will be further subject to any future Stage adjustment to the DCP and to any further modifications to the DCP as authorized by the Board.

STAGE II

Stage II – Mandatory Program – Moderate Reductions by Customers: A restricted water supply is available to the District. Moderate reductions are required of customers to enable the District to stay within its contractual limitations.

NOTE: All Stage I (A through D) requirements apply, **plus** the following:

- E. All customers must reduce their consumption in accordance with the following provisions.
1. Each customer will be allocated the Base Amount of water shown in Table E4 below. All such water will be charged at the current rates in effect.
 2. Each customer will also be allocated 75% of their BASE WATER YEAR'S monthly consumption which was in excess of the Base Amount shown in Table E4. All such water will also be charged at the current rates in effect.
 3. A penalty of \$2.50 per 100 cubic-feet or any part thereof, will be charged on any water used above the amount allocated from the combination of E1 and E2.

4. **Table E4 – Base Amount of Water:**

<u>Months</u>	<u>Cubic-Feet</u>
March – April	1,000 cubic-feet
May – June	2,500 cubic-feet
July, August, September	3,000 cubic-feet
October, November, December	1,000 cubic-feet
January – February	1,000 cubic-feet

- F. New service applications may be granted upon the condition that the water shall be used for internal household purposes only and that landscaping must be delayed until drought conditions are lifted. The following consumption conditions will be applicable:
1. New services will be limited to 1,500 cubic-feet of water per month. All such water will be charged at the current rates in effect. New services will also be subject to the current Drought Surcharge.
 2. A penalty of \$2.50 per 100 cubic-feet or any part thereof, in addition to the current rate, will be charged on any water used above the maximum stated in F1.
- G. Water service to landscape maintenance districts or other services which fall in this category may be allowed under limited usage levels as determined by the District Manager. Services in this category will be monitored on a monthly basis.
- H. Water service for construction projects will be handled on a case-by-case basis. A written request detailing water needs, time of use, etc., will be required and reviewed by District staff. Final approval for service in this category will be granted by the District Manager. Services in this category will be monitored on a weekly basis.

STAGE III

Stage III – Mandatory Program –Severe Reductions by Customers Required: A severely restricted water supply is available to the District. Severe reductions are required of customers to enable the District to stay within its contractual limitations.

Note: All Stage I (A through D) requirements apply, **plus** the following:

- I. All customers must reduce their consumption in accordance with the following provisions:
 1. Each customer will be allocated the Base Amount of water shown in Table I4 below. All such water will be charged at the current rates in effect.
 2. Each customer will also be allocated 50% of their BASE WATER YEAR'S monthly consumption which was in excess of the Base Amount shown in Table I4. All such water will also be charged at the current rates in effect.
 3. A penalty of \$5.00 per 100 cubic-foot or any part thereof, will be charged on any water used above the amount allocated from the combination of I1 and I2.

4. Table I4 – Base Amount of Water:

<u>Months</u>	<u>Cubic-Feet</u>
March – April	1,000 cubic-feet
May – June	2,500 cubic-feet
July, August, September	3,000 cubic-feet
October, November, December	1,000 cubic-feet
January – February	1,000 cubic-feet

- J. New service applications may be granted upon the condition that the water shall be used for internal household purposes only and that landscaping must be delayed until drought conditions are lifted. All new service applications must be reviewed and approved by the Board. Further, the Board must determine that the water is available. If approved for a meter, the following consumption conditions will be applicable:
 1. New services will be limited to 1,300 cubic-feet of water per month. All such water will be charged at the current rates in effect. New services will also be subject to the current Drought Surcharge.
 2. A penalty of \$5.00 per 100 cubic-foot or any part thereof, in addition to the current rate, will be charged on any water used above the maximum stated in J1.
- K. Water service to landscape maintenance districts and other services which fall in this category will be reviewed and approved by the Board. A written request detailing water needs for the current, and any subsequent, Water Year will be required.
- L. Water service for construction projects will be reviewed and approved by the Board. A written request detailing water needs, time of use, etc., will be required. Services in this category will be monitored on a weekly basis.

STAGE IV

Stage IV – Mandatory Program – Extreme Reductions by Customers Required: An extremely restricted water supply is available to the District. Extreme reductions are required of customers to enable the District to stay within its contractual limitations.

Note: All Stage I (A through D) requirements apply, **plus** the following:

- M. All customers must reduce their consumption in accordance with the following provisions:
1. Each customer will be allocated the Base Amount of water shown in Table M4 below. All such water will be charged at the current rates in effect.
 2. Each customer will also be allocated 35% of their BASE WATER YEAR'S monthly consumption which was in excess of the Base Amount shown in Table M4 below. All such water will also be charged at the current rates in effect.
 3. A penalty of \$7.50 per 100 cubic-feet or any part thereof will be charged on any water used above the amount allocated from the combination of M1 and M2.

4. **Table M4 – Base Amount of Water:**

Months	Cubic-Feet
March – April	1,000 cubic-feet
May – June	2,500 cubic-feet
July, August, September	3,000 cubic-feet
October, November, December	1,000 cubic-feet
January – February	1,000 cubic-feet

- N. Service applications granted under Sections F & J will continue to receive service under the following provisions:
1. New services will be limited to 1,000 cubic-feet of water per month. All such water will be charged at the current rates in effect. New services will also be subject to the current Drought Surcharge.
 2. A penalty of \$7.50 per 100 cubic-foot or any part thereof, in addition to the current rate, will be charged on any water used above the maximum stated in N1.
- O. New service applications may be granted upon the condition that the water shall be used for internal household purposes only and that landscaping must be delayed until drought conditions are lifted. All new service applications must be reviewed and approved by the Board. Further, the Board must determine that the water is available. If approved for a meter, the following consumption conditions will be applicable:
1. If accepted for service, they will be limited to 1,000 cubic-feet of water per month. All such water will be charged at the current rates in effect. New services will also be subject to the current Drought Surcharge.
 2. A penalty of \$7.50 per 100 cubic-feet or any part thereof, in addition to the current rate, will be charged on any water used above the maximum stated in O1.
- P. No water service to landscape maintenance districts or other services which fall in this category.
- Q. No water service for construction projects.

Special Conditions:

- R. When available, the actual BASE WATER YEAR'S usage will be used to determine allocations. For any periods when the BASE WATER YEAR'S usage data is not available, the allocation will be based on an average BASE WATER YEAR'S household usage for that billing period.
- S. Grant School will be allocated a Base Amount of 3,000 cubic-feet per month for those months that school is in regular session. This 3,000 cubic-foot base allocation will be used in Sections E, I, and M for Grant School only. All other conditions will apply as stated.

Limitations to all water use:

- T. BASE WATER YEAR'S consumption will be the last unrestricted water year as defined by the U.S. Bureau of Reclamation. This will be used to determine allocations available to each service address (customer). When a new customer transfers a service address into their name, the base year consumption for that address will be used to determine their allocation.
- U. New service applications, as defined in Sections D, F, J, N and O, will be requests for service to addresses which do not have base year consumption history.
- V. No transfer of water will be allowed between billing cycles, customers, or service addresses.

Corrective Action:

- W. Any customer who willfully neglects to adhere to the provision of Stages III and IV will be issued a written warning, and automatically referred to the District's Board of Directors for corrective action necessary to insure compliance.

Exceptions and/or Variances:

For hardship cases only, variances may be granted from any of the above regulations upon application in writing stating, in detail, the circumstances warranting special consideration. Any variance request must be approved by the Board of Directors.

It must be recognized that due to the water shortage emergency the District has very limited ability to grant exceptions and/or variances to the Drought Contingency Plan.

Revisions

Adopted 2/28/91 per Resolution 91-2
Adopted 3/4/09 per Resolution 2009-01
Amended 8/20/14 per Resolution 2014-07
Amended 4/15/15 per Resolution 2015-05
Amended 6/15/16 per Resolution 2016-07

Adopted 12/19/91 per Resolution 92-15
Adopted 1/15/14 per Resolution 2014-02
Amended 3/3/15 per Resolution 2015-03
Amended 2/17/16 per Resolution 2016-02