

CENTERVILLE COMMUNITY SERVICES DISTRICT
REGULAR BOARD OF DIRECTORS MEETING

Directors Present: President Hopson, Vice President Oliver, Director Woodstrom, Director Whitehead and Director Richison
Absent: None
Others Present: Bryan Gentles, Tina Teuscher and Chris Muehlbacher

PRELIMINARY BUSINESS:

1. Call to Order: President Hopson called the meeting to order at 7:00 pm.
2. Public Comment Period: President Hopson opened the public comment period. No comments were received. The public comment period was closed.
3. Approval of September 17, 2025, minutes: Vice President Oliver moved to approve the minutes. Director Woodstrom seconded. The vote was unanimous. Motion carried.
4. Authorize Payment of Bills for Current Expenses: Director Woodstrom moved to pay the bills. Director Richison seconded. Director Woodstrom asked if the Clear Creek invoices were verified and if they had provided the requested information. Mr. Muehlbacher stated that the invoices being paid tonight were being paid using the old Admin factor. He mentioned that he had received the backup for the other invoices and would schedule a Finance Committee meeting soon. The vote was unanimous. Motion carried.
5. Status of the Budget Report: Mr. Muehlbacher stated that the O&M revenue thru September was \$554,587 versus expenses of \$403,800. He mentioned that Consumption continues to trend lower than budget. Regarding expenses, water costs are trending lower as well.

The Capital revenue was \$38,461 versus expenses of \$140,775. Regarding revenue, he mentioned that a meter was sold on Nantucket and is reflected this month. He also mentioned that the Clear Creek invoices are included in the profit and loss; however, the check has not been mailed.

Reserve Fund Status Sheet: The total reserve is \$1,496,993. Mr. Muehlbacher stated that the changes include payments to Wagner Electric, Sage Design and PACE Engineering for the Telemetry project as well as the Tank Coating payment last month.

NEW BUSINESS

1. Consider Change Order for the PLC, Radio and Antenna Replacement Project: Mr. Bryan Gentles explained the change orders. Change order #1 is to install two optix panels at the Muletown and C Pump Stations. The existing panels are reaching their end of life and the proposed new panels are compatible with the new PLC's. Bryan explained that the new panels are made by the company that made the PLC's. He stated that the \$6,400 is for the product and the installation.

President Hopson asked why this wasn't part of the initial project. Mr. Gentles stated that it wasn't part of the focus initially, but it was brought to their attention when programming the PLC's. President Hopson asked if we would be getting a credit because it stated that they will be saving time in programming the old PLC's and that programming was part of their bid. Mr. Gentles stated no. Mr. Muehlbacher stated that PACE Engineering is currently over their bid amount; however, Mr. Reuter has reassured Mr. Muehlbacher that they will not bill more than their original bid.

The second change order is to install two Hand-Off-Auto mode switches for the two pumps at the C Pump Station as well as install a circulating fan for the control cabinets at the Zone A and Zone B tanks. Mr. Gentles stated that right now the operators have no easy way to turn the switches off. The new switches will provide a direct ability to control the equipment and will be much easier.

Director Woodstrom moved to approve the change orders. Director Richison seconded. The vote was unanimous. Motion carried.

OLD BUSINESS

- 1 Muletown Pump Station Generator Project Update: Mr. Muehlbacher stated that there is no further information at this time. Vice President Oliver asked if he was going to request another extension. Mr. Muehlbacher stated yes.
- 2 Carr Fire Recovery Project Update: Mr. Muehlbacher stated that there is no further information at this time.
- 3 Muletown Turnout 10-Inch Meter Replacement Project: Mr. Muehlbacher stated that the meter is in possession and will be installed by Sunrise Construction.

GENERAL BUSINESS:

- 1 Correspondence: None.
- 2 Director's Report: President Hopson stated that he and Mr. Muehlbacher attended the CSDA Leadership training. The class talked about strategic planning, community leadership, District finances and engagement with the community and staff. He mentioned that he enjoyed the class and learned a lot. He recommended it to everyone.
- 3 Manager's Report: Mr. Muehlbacher stated he too enjoyed the class. He mentioned that there was a lot of good information to use moving forward.

Mr. Muehlbacher stated that the Treatment Plant Ad Hoc Committee meeting has been scheduled for November 3rd at Clear Creek's office.

The Field staff replaced two saddles in Rutgers. He shared the damaged saddle that was replaced and stated that moving forward staff will replace every saddle that is exposed. He does not want to pay for paving twice. While the line is exposed, he wants them to replace everything. The field staff also replaced a service line in Glendive.

- 4 Committee Reports: None.
- 5 Announcements: The next Board Meeting will be held November 19, 2025.
- 6 Adjournment: The meeting adjourned at 7:39 pm.